

# **KENDRIYA VIDYALAYA RANAGHAT Admission NOTICE(11-08-2020)**

## **CLASS-I**

1. Document Submission:-12.08.2020to 18.08.2020(All Categories of Provisionally selected list)

**\*\* (Submit all the Documents as mentioned below in a sealed envelope, write the Name of candidate and Application Submission Code on the envelope, in the KV Ranaghat Drop box) Timings:- 10:30pm – 03:00pm**

2. Verification & Admission will start from:-19.08.2020to22.08.2020(Parents will be called to the Vidyalaya with ORIGINAL documents for admission and verification) Timings:-12:30pm – 04:00pm

3. Venue of admission: KV Ranaghat

### **Documents required for verification in CLASS-I (Provisionally Selected Candidates)**

The following documents to be submitted for admission to Class-I :-

- **Print out of the online registration form.**
- **FILLED in ADMISSION FORM.**
- For Class I, certificate of proof of age in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village Panchayat, Military Hospital and service records of Defence personnel. For other classes, the date of birth recorded in the transfer certificate issued by a school recognized by the State Education Department would be accepted. The original certificate of date of birth should be returned to the parent after verification. Admissions up to class-VIII may be granted without any school transfer certificate provided the child is otherwise eligible and his birth certificate has been issued by a Govt. body. (Self-attested Photocopy)
- For grandchildren of Hon'ble Member of Parliament and PSU employees a proof of relationship of either of the child's parents with the Hon'ble Member of Parliament or PSU employees would be needed.
- For grandchildren of KVS employee a proof of relationship of either of the child's parent with the KVS employee (serving or retired) would be required. (Self attested Photocopy)
- A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government/Union Government. The certificate in respect of either of the parents may be accepted initially, for the purpose of admission, if this certificate is not available for the child. However, the certificate in respect of the child has to be submitted within a period of 03 months from the date of admission. (Self attested Photocopy)
- A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India O.M. No. 36035/5/88/Estt. (sct) dated 4.5.1999 certifying the child is handicapped, wherever applicable. In case, where the handicap of the child can be visually seen by the Principal, the child may be accepted as handicapped even without a certificate. However, the parent may be advised to obtain the relevant certificate from the Competent Authority and submit the same to the school. (Self attested Photocopy)
- A service certificate (Central or State, where ever applicable). (IN ORIGINAL)
- Transfer certificate showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters. (IN ORIGINAL)
- A certificate of retirement for uniformed Defence employees (for ex-servicemen). (Self attested Photocopy)

- Salary slip for Service holders of Central, State Governments & PSUs. (IN ORIGINAL)
- Proof of Residence from competent authority. (Self attested Photocopy)
- Blood Group report( In original).
- Aadhar Card of the Child and both the Parents. (Self attested Photocopy)
- Self-declaration in the writing from the parents about distance between school and residence. (Only for RTE admission In original).
- BPL card holders:- Card (Self attested Photocopy) to be submitted along with Income certificate (IN ORIGINAL) from the competent authority(State Revenue Authorities).
- EWS:- Income certificate from competent authority (State Revenue Authorities) for determining economically weaker section. (IN ORIGINAL)
- No Accommodation certificate from Commanding Officer(In-case of Defence person if applicable, IN ORIGINAL).
- One pass port size photograph of the child.
- For Single Girl Child Affidavit form CLASS –I Magistrate in the given format. (IN ORIGINAL)
- **Gas Connection, Bank pass book 1<sup>st</sup> page photocopy, Electricity bill, Ration card.(For RTE)** (Self attested Photocopy)

**Note:**

(i) Mere registration will not confer a right to admission.

(ii) Incomplete application forms shall normally be rejected. In case vacancies remain, Principal may allow completion of the form later at his/her discretion.

(iii) Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.

(P.Bhattacharya)

Admn I/C

**(S.Rajak)**

PRINCIPAL(I/C)

# **Admission Form**



# केन्द्रीयविद्यालयरानाघाट

## KENDRIYA VIDYALAYA RANAGHAT

तत् त्वं पूषन् अपावृणु  
केन्द्रीय विद्यालय संगठन

### प्रवेश के लिए प्रार्थना-पत्र /APPLICATION FOR ADMISSION

प्रवेश संख्या / Admn NO. .... अनुलग्नकों की संख्या / No.of enclosures:.....

1. विद्यार्थी का पूरा नाम :

Name of student(in full) : .....

2. ईस्वी संवत् में जन्म-तिथि(अंकों में) : .....

Date of birth(in figure) : .....

Date of birth (in words) : .....

3. आयु(प्रसंगाधीन वर्ष की ३१ मार्च को): वर्ष                      माह                      दिन

Age (as on 31<sup>st</sup> march of the year)      Year..... Month..... Days.....

4. राष्ट्रियता / Nationality : ..... रक्त-समूह /Blood Group .....

5. माता-पिता का ब्यौरा :

Details of Parents :

(i) पिता का पूरा नाम / Father's Full name : .....

माता का पूरा नाम / Mother's full name : .....

(ii) व्यवसाय /Occupation                      पिता /Father's : .....

माता /Mother's : .....

(iii) कार्यालय का नाम, पूरा पता व दूरभाष संख्या /Name of office and full address with Tel. No. :

.....

.....

(iv) पूर्ण आवासीय पता व दूरभाष संख्या /Full residential address with Tel No : .....

.....

(v) विद्यार्थी अगर बालिका है तो उल्लेख करें की एकल बालिका संतान है या नहीं : हाँ /नहीं

In case of girl child please mention whether single girl child or not : Yes /No .....

(vi) मूल वेतन सम्बद्ध वर्ष की १ अप्रैल को :

Basic pay as on 1<sup>st</sup> April of the year : .....

(vii) पिछले ७ वर्षों में हुए स्थानांतरण की संख्या :

No. of transfers during last 7 years : .....

(viii) माता-पिता की श्रेणी / Category of Parents : .....

6. स्थानीय अभिभवाक का पता (यदि हो) :

Name and address of local guardian (if any) : .....

7. अंतिम विद्यालय जहाँ पढ़ा हो :

Name and address of the school last attended with class : .....

8. क्या यह केन्द्रीय विद्यालयथा या मान्यता प्राप्त / अमान्यता प्राप्त विद्यालय था :

Whether it was a Kendriya Vidyalaya, Recognised /Unrecognised School : .....

9. विगत परीक्षा परिणाम /Result of last examination : .....

अंकों का प्रतिशत / Percentage of Marks : .....

10. जिस कक्षा में प्रवेश चाहिए / Class to which admission is sought : .....

11. लिए जाने वाले प्रस्तावित विषय :

Subjects proposed to offer : .....

12. क्या स्थानांतरण प्रमाण पत्र संलग्न है?हाँ /नहीं

Whether the transfer certificate is attached                      Yes / No : .....

13. स्थानांतरण प्रमाण पत्र की संख्या व तिथि :

No. & Date of transfer certificate : .....

14. मातृभाषा / Mother Tongue

गृहनगर /Home Town : .....

15. क्या विद्यार्थी अनुसूचित जाति / जनजाति से है?

Whether the student belongs to Schedule caste / Tribes : .....

मैं एतद्वारा घोषणा करता /करती हूँ कि मेरे द्वारा दी गई उपयुक्त सूचना मेरी जानकारी में सत्य है ।

मैं विद्यालय के नियमों से प्रतिबद्ध रहूँगा / रहूँगी ।

I hereby declare that the above information furnished by me are correct to the best of my knowledge.

I shall abide by the rules of the Vidyalaya.

Date : .....

Signature of Parents

**For office use only**

1. प्रमाणित किया जाता है की मैंने आवेदन-पत्र और सम्बद्ध कागजातों की जाँच कर ली है ।

Cerified that I have checked the application form and the relevant papers are found in order.

*Admission Incharge*

2. सम्बद्ध कागजातों के निरीक्षणपरांत एवं शुल्क प्राप्तोपरांत.....को कक्षा .....वर्ग.....में प्रवेश दें।

Please admit ..... to class ..... Section ..... after checking the relevant papers and realise the dues.

Date : .....

*Principal*

दाखिला दिया गया / Admitted to Class .....Section .....

प्राप्त धन का विवरण :

Detailis of amount received :

शुल्क रसीद संख्या	तिथि	निर्गत
Fee Receipt No. ....	Date .....	issued
प्रवेश शुल्क	शिक्षा शुल्क	
Admission fee .....	Tuition Fee .....	
विद्यालय विकास निधि	विज्ञान शुल्क	
V. V. N .....	Science Fee .....	
कम्प्युटर शुल्क	योग रु.	
Computer Fee .....	Total Rs.	

कक्षा उपस्थिति पंजिका में नाम दर्ज किया गया ।

Name has been entered in the Class Attendance Register.

Note : Class teacher to verify the signature of Principal.

I/C Admission & to check the no. of enclosures.

*Class teacher*

प्रमाणित किया जाता है की समस्त प्रविष्टियाँ छात्र पंजिका में दर्ज की गई एवं शुल्क का भुगतान इस कार्यालय/ कक्षा-अध्यापक के द्वारा प्राप्त किया गया ।

Certified that all the entries have been made in the Scholar's register and the dues have been realised by Office /Class teacher

विद्यार्थी की छात्र पंजिका संख्या खंड है ।

The Serial. No. of the student is ..... Vol .....

Date : .....

Officer Incharge

FILE

*Principal*

Self - Declaration Format

वचनबन्ध (अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग द्वारा प्रस्तुत किया जाना है)

UNDERTAKING (To be furnished by SC/ ST/ OBC applicants)

मैं..... पिता/माता  
मास्टर/कुमारी..... कक्षा में प्रवेश की मांग  
..... इसके द्वारा आज से तीन माह के भीतर सक्षम अधिकारी द्वारा निर्धारित प्रारूप में जारी जाति  
प्रमाण पत्र प्रस्तुत करने का कार्य किया जाएगा । जिस बच्चे को प्रवेश मिला, उसके नाम पर जो असफल रहा है, मैं  
समझता हूँ कि दी गई प्रवेश को आगे की सूचना के बिना रद्द कर दिया जाएगा ।

I, ..... Father / Mother of Master /  
Kumari ..... seeking admission to class  
..... hereby undertake to submit the Caste Certificate issued by the competent  
authority in the prescribe format within three month from today. In the name of the child who got admission failing  
which I understand that the admission granted will be cancelled without further intimation.

माता-पिता का नाम Name of Parent -

Date: ...../ ...../ 2020

माता-पिता के हस्ताक्षर / Signature of Parent

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I \_\_\_\_\_ Father / Mother of master / Miss \_\_\_\_\_  
age \_\_\_\_\_ years, resident \_\_\_\_\_ of  
\_\_\_\_\_ (complete address), do  
hereby declare that the information given in admission form of the admission in Kendriya  
Vidyalaya Ranaghat and in the enclosed documents is true to the best of my knowledge and  
belief and nothing has been concealed therein, I am well aware of the fact that if the information  
given by me is proved false / not true at any point of time, admission will be cancelled and i  
will be liable to legal actions as per guidelines of KVS and any benefit accrued by me or my  
ward shall be summarily cancelled.

Date:-

Place:-

Signature of the Parent / Guardian

**Format Service**

**Certificate**

**Central Govt**

# सेवा प्रमाणपत्र / Service Certificate

( केन्द्रीय सरकार / Central Govt.)

प्रमाणित है कि श्री / श्रीमती ..... कार्यालय / मंत्रालय में नियमित कर्मचारी के रूप में कार्यरत हैं। वे रक्षा सेवा / केन्द्रीय रिज़र्व पुलिस बल / सीमा सुरक्षा बल / एन.एस.जी. / एस.पी.जी / सी.आई.एस.एफ. / केन्द्रीय सरकार स्वायत्त संस्था अथवा सार्वजनिक क्षेत्र के उपक्रम, जो पूर्ण या आंशिक रूप से केंद्र सरकार से वित्त-पोषित हैं , के नियमित कर्मचारी हैं तथा उनकी सेवा अस्थानांतरणीय है / पूर्ण भारत में कहीं भी स्थानांतरणीय है।

Certified that Shri/Smt. .... is working as regular employee in the Office / Ministry of ..... He/She is an employee of Defence Service / CRPF / BSF / NSG / SPG / CISF / Central Govt. / Autonomous Body / Public Sector Undertaking fully financed / partially finance by the Central Govt. and his / her services are non-transferable / transferable anywhere in India.

कार्यालय अध्यक्ष के हस्ताक्षर  
(नाम, पद और कार्यालय की मोहर सहित )  
Signature of head of the Office  
( With Name, Designation and Office Stamp)

स्थान/Place.....

दिनांक/Date.....

कार्यालय का पूर्ण पता और दूरभाष संख्या/ Complete address and Telephone No. of office

.....



**Format Service**

**Certificate**

**State Govt**

# Service Certificate

(राज्य सरकार / State Govt.)

प्रमाणित है कि श्री / श्रीमती ..... कार्यालय / मंत्रालय में नियमित कर्मचारी के रूप में कार्यरत हैं तथा उनकी सेवा अस्थानांतरणीय है / पूर्ण राज्य में कहीं भी स्थानांतरणीय है।

Certified that Shri/Smt. .... is working in the Office / Ministry of ..... and his / her services are non-transferable / transferable anywhere in State.

कार्यालय अध्यक्ष के हस्ताक्षर  
(नाम, पद और कार्यालय की मोहर सहित )  
Signature of head of the Office  
( With Name, Designation and Office Stamp)

स्थान/Place.....

दिनांक/Date.....

कार्यालय का पूर्ण पता और दूरभाष संख्या/ Complete address and Telephone No. of office

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# **Format Self Declaration Distance**

## Self Declaration for distance between school and residence

I ..... father/mother of .....  
bearing Application Submission Code .....declare  
that the radial distance between school and our residence  
is .....km.

Date:.....

Signature of the parent

# **Format Died In Harness Certificate**

## DIED IN HARNESS CERTIFICATE

प्रमाणित किया जाता है कि कुमार / कुमारी..... स्वर्गीय श्री / श्रीमती ..... के पुत्र /पुत्री हैं जो .....  
..... (कार्यालय / विभाग) में नियमित रूप से सेवारत थे / थीं और उनका देहावसान सेवाकाल की अवधि में दिनांक .....को हो गया था।

Certified that Master/Miss ..... Is the son.daughter of Late Sr./Smt. .... Who was regular employee of ..... ( Office/Department) and he/she died in harness ( while in service) on .....(date).

कार्यालय अध्यक्ष के हस्ताक्षर  
(नाम, पद और कार्यालय की मोहर सहित )  
Signature oh Head of the Office  
(With Name, Designation and Office Stamp)

स्थान/Place.....

दिनांक/Date.....

कार्यालय का पूर्ण पता औरदूरभाष संख्या/ Complete address and Telephone No. of office  
.....

# **Format Transfer Certificate**

## स्थानांतरण संख्या प्रमाण पत्र / CERTIFICATE OF NUMBER OF TRANSFERS

मैं, ..... नाम ..... (रैंक / पदनाम) ..... (कार्यालय ), एतद द्वारा प्रमाणित करता / करती हूँ पिछले सात साल (31/3/2020) में एक स्थान से दूसरे स्थान पर मेरे ..... (अंकों व शब्दों में) स्थानांतरण हुए जिनका विवरण नीचे दिया गया है ।

I,.....(Name).....(rank/designation) of ..... (office), do hereby certify that during the past 7 years (up to 31.03.2020) I have been transferred ..... Times (in figures & in words) from one station to another, the details of which are given as under:-

स्थान से / Office /Unit and Place	अवधि दिनांक से / Date of joining the Office/Unit	अवधि दिनांक तक / Date of release from the Office/Unit	ठहरने की अवधि / Period of Stay ( in months)	स्थान तक / Transferred Office / Unit and Place	दूरी (किमी)/ Distance between the two Office (in km)	स्थानांतरण आदेश संख्या / Transfer Order No.

मैं जनता /जानती हूँ कि यदि उपरोक्त तथ्य गलत पाए गए तो मेरा बच्चा केंद्रीय विद्यालय में प्रवेश के लिए अयोग्य हो जायेगा।

I know that if the above mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

स्थान/ Place .....  
दिनांक/ Date .....

माता /पिता के हस्ताक्षर  
Signature of Parent



प्रतिहस्ताक्षर / Countersignature

में, ..... नाम ..... (रैंक / पदनाम) ..... (कार्यालय ), एतद  
द्वारा प्रमाणित करता / करती हूँ कि उपरोक्त विषय विवरण को कार्यालय-आलेखों से जांच लिया गया है व  
सही पाया गया है।

I, ..... (Name).....(rank/designation) of  
..... (unit/ department) hereby certify that the particulars given in above have been  
authenticated by the records held in the office and found correct.

स्थान/ Place .....

दिनांक/ Date .....

सक्षम अधिकारी के हस्ताक्षर  
(नाम, पद और कार्यालय की मोहर सहित)  
Signature of Competent Authority  
(with Name, Designation and Office Stamp)

कार्यालय का पूर्ण पता एवं दूरभाष संख्या .....

Complete Address and Telephone No. of Office .....

टिप्पणी / Note :

एक स्थान पर ठहरने की अवधि कम से कम छह मास होनी चाहिए।

1. Minimum period of posting / stay at a place should be minimum six months.